

# LANDLORD-TENANT COMMISSION

**DEPARTMENT:** Community Development  
150 N. Third Street, Burbank, CA 91502  
(818) 238-5180

**MANAGER:** Maribel Leyland, Housing Authority Manager

**STAFF LIAISON CONTACT:** Priscilla Yapelli, [pyapelli@burbankca.gov](mailto:pyapelli@burbankca.gov)

<b>ESTABLISHED:</b>	By Burbank Municipal Code <a href="#">§2-1-417</a>
<b>COMPOSITION:</b>	The Landlord-Tenant Commission shall consist of five (5) members.
<b>POWERS AND DUTIES OF THE COMMITTEE:</b>	The Landlord-Tenant Commission shall have the following powers and duties: <ol style="list-style-type: none"><li>1. To recommend to the Council rules, regulations, and guidelines for rent increases;</li><li>2. To mediate rent adjustment disputes between landlords and tenants;</li><li>3. To receive complaints pertaining to rent adjustments which exceed the guidelines established by the Council;</li><li>4. To serve as a medium through which landlords and tenants may exchange information, coordinate programs, and engage in joint endeavors concerning landlord-tenant relations;</li><li>5. To become familiar with landlord-tenant developments in other communities;</li><li>6. Provide tenant referrals to appropriate public and private agencies;</li><li>7. To perform such advisory functions as are delegated to it by the provisions of this code or other action of the Council.</li></ol>
<b>TERM OF OFFICE:</b>	Commission Members shall be appointed for a four-year term and the commencement of such terms shall be staggered.
<b>MEETINGS:</b>	Every first Monday of the month at 6:15 p.m. Community Services Building 150 N. Third St., Burbank, CA 91502

## MEMBERS

Judy Smith (Chair)  
Jane Smallin (Vice-Chair)  
Suzy Jacobs  
Clifford Siner  
Sheri Small

## DATE OF APPOINTMENT

05/21/2013  
05/12/2015  
05/12/2015  
12/16/2014  
8/30/2016

## DATE TERM EXPIRES

07/31/2018  
07/31/2020  
07/31/2020  
07/31/2018  
07/31/2018